**APPLICATION FORM**

**Application for funding** **from the "Mr. Carl Wisler and Dr. Midge Smith Visiting Researcher Endowment" for a research visit to the McGuire Center for Lepidoptera and Biodiversity**

Please email this completed application as a single PDF file to: Dr. Keith R. Willmott (kwillmott@flmnh.ufl.edu), and direct any questions to the same email address.

**Awards are made under the following conditions:**

1. Awards are the maximum amount that will be provided to the visitor: funds are provided in the form of a reimbursement for actual expenses, and will not exceed the actual expense total. To receive reimbursement, awardees must provide copies of receipts for travel, food and accommodation at the conclusion of their visit, along with a half-page report on what they accomplished during their visit.
2. Awardees agree to follow MGCL collections policies during their visit (<https://www.floridamuseum.ufl.edu/mcguire/collection/policies/>).
3. Awardees should include acknowledgment of support from "The Mr. Carl Wisler and Dr. Midge Smith Visiting Researcher Endowment, from the McGuire Center for Lepidoptera and Biodiversity, Florida Museum of Natural History, University of Florida" in all publications or seminars benefiting from their visit.

**1. Applicant's full name** (SURNAME, given names):

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**2. Applicant's date of birth** (needed to process award payment):

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**3. Applicant's email address**:

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**4. Applicant's phone number** (including country and area code):

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**5. Applicant's address** (to which award check will be mailed):

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**6. Applicant's host at MGCL** (contacted in advance of application, they should confirm their willingness to support the applicant's visit by emailing kwillmott@flmnh.ufl.edu):

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**7. Estimated dates of visit**:

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| Arrival:  | Departure: |

**8. Estimated budget and award amount requested (maximum $1000):**

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| --- | --- |
| Airfare | $ |
| Baggage Fees | $ |
| Car rental | $ |
| Fuel (rental car only) | $ |
| Lodging (nights x rate/night) | $ |
| Meals (days x rate/day) | $ |
| Parking | $ |
| Taxi/shuttle/train | $ |
| Tolls | $ |
| Other (explain) | $ |
| TOTAL | $ |
| **Award amount requested:** | **$** |

**9. Outline of research** planned at the MGCL (maximum 1 page), including the following section headers:

* 1. Title of research project.
	2. Background on the research topic.
	3. Major questions to be addressed.
	4. Activities to be completed during visit to MGCL, including methods, resources needed during visit (e.g., camera, light box, microscope, drawers and unit trays for curation, etc.), and other MGCL collaborators with whom you expect to work (if relevant).
	5. Benefit to the researcher – how will the researcher benefit from their visit, including why is the MGCL of particular significance for this research, opportunities to work with MGCL researchers.
	6. Benefit to the MGCL – how will the researcher's visit benefit the MGCL, with examples including improved curation of part of the collection, identification of key specimens, specimens imaged/databased with data made available for publication via online databases, interactions with UF students/researchers and opportunities for learning and/or collaboration, inclusion of MGCL material in appropriately acknowledged publications, delivery of a seminar on the researcher's work (for longer visits), etc.

Applicants should familiarize themselves with the MGCL's collections policies (<https://www.floridamuseum.ufl.edu/mcguire/collection/policies/>) prior to preparing their application; if appropriate, applicants will be expected to complete a Destructive Sampling Policy and Agreement Form prior to their arrival.

**10. Copy of the applicant's CV** appended to this application.

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| **Outline of research** (Title, Background, Questions, Activities/methods, Benefit to researcher, Benefit to MGCL) |