

Using WordPress: How to log in

There is a “Log In” link in the website footer. You will log into your site’s admin area using your Gatorlink account. If you are on a wireless connection or are off-campus you will need to authenticate to the UF VPN before attempting to log in.

Tip: Be sure to click the **LOG IN** link while you are viewing a page of the website section that you would like to edit. If you attempt to log in from the homepage or another area of the site you will get a “denied” message because you aren’t authorized to edit it!

If your computer is plugged into the Museum’s network via a wall cable

1. Scroll down to the bottom of the page and look for the link in the site footer and click **LOG IN**.
2. Enter your Gatorlink username and password and click the orange **Login** button.

If you are using a wireless connection or a computer while away from the Museum

1. Log in to the UF VPN (Cisco AnyConnect) client first.

Tip: If you do not have the Cisco Any Connect client installed on your computer, visit vpn.ufl.edu to download it. Submit a Help Desk Request if you would like assistance with this.

Tip: Make sure you add a “/flmnh” to the end of your username when you type it into the VPN client (e.g. gatorlink@ufl.edu/flmnh). This will give you access to museum resources as if you were connected in the building. (This includes all of the shared drives as well.)

2. Scroll down to the bottom of the page and look for the link in the site footer and click **LOG IN**.
3. Enter your Gatorlink username and password and click the orange **Login** button.

Logging Out

1. Point your mouse at the upper-right hand corner where it says, “Howdy, *Your Name*” and select **Log Out** from the drop-down menu.