

## Using WordPress: Managing Landing Page Grids

*Landing page grids are groups of images that are links to other pages on the site. The page's titles are automatically included underneath the images. The images shown are those page's featured images.*

*If a page has sub-pages in the side menu, PLEASE include a landing page grid so that people clicking on the parent page will have access to the sub-pages if they did not open them in the menu. Landing page grids can also be used to highlight other content you want to guide your visitors to.*

### Adding a landing page grid shortcode

1. Start at the page editing screen. Position your cursor where you want to insert a landing page grid.
2. Type `[landing_page]` including the brackets. This is something WordPress calls a *shortcode*. You can now add any of these options to customize your grid:

`children=false` (default; includes sibling pages)

`children=true` (includes all children of the current page- 1 level deep)

`size=thumbnail`

`size= medium` (default)

`size-large`

`col=1` (how many columns of images you'd like)

`col=2` (default)

`col=3`

`include=#,#,#` (IDs of pages to include – see below on how to find out page ID numbers)

`exclude=#,#,#` (IDs of pages to exclude – see below on how to find out page ID numbers)

`add_to=#,#,#` (IDs of pages to include in addition to those included by children option)

`excerpt=true` (displays the first 20 words on a page with a "Continue" link)

`order=DESC` (reverse page menu order)

**Tip:** You do not have to list all these options – only include the ones you need to change from the default settings.

Put the options after *landing\_grid* separated with spaces but inside the brackets. For example, here is a typical shortcode with options: `[landing_grid col=2 include=85,87 excerpt=true]`



3. You'll probably want to **Preview** the page to make sure the grid is configured how you expected.
4. **Publish** or **Update** the page to see your landing grid. It will only appear on the final page, not on the editing screen.

## Determining page IDs

*If you want to use the include or exclude options, you need to find out what the page IDs are for the pages you wish to include/exclude.*

1. Go to the *Pages* menu from the *Dashboard*. (You cannot see page IDs from the main editing screen.)
2. The right-most column on this screen (after Date) is ID. Make a note of the number listed there for any page(s) you want to include/exclude from your grid.
3. Go back to the page you were editing. List the ID numbers and separate with commas with no spaces in-between. e.g. [landing\_grid include=67,143,222]

## Fixing pages that don't have an image showing

*Landing page grids use a page's featured image. If a page does not have a featured image set, a gray logo will be shown by default. In most cases, you'll want to assign a featured image to a page but not have it show up as a header image.*

1. Edit the page that does not have a featured image.
2. Look for the *Featured Image* box on the right side of the screen beneath the *Publish* box (and possibly others). You may need to click the down arrow to expose its options.
3. Click on the **Set featured image** link. Select an appropriate image from the *Media Library* and click the **Set featured image** button.
4. The featured image will now be displayed in the *Featured Image* box.
5. Look for the *Featured Image Display Options* box. (It should be directly underneath the *Featured Image* box.) You may need to click the down arrow to expose its options.
6. The default setting is *No image*. Leave it set to this option if you do not wish this image to be used as a page header. This image will still show up in your landing grid, but it will not be at the top of the page as a header image.



7. **Publish** or **Update** the page.

8. Your landing page grid should now show the image you selected.

### **Creating grids with pages that are not on the current site**

*Landing page grids only work with pages located on the current website. If you want to have a grid image that links somewhere else, you need to create a placeholder page to use.*

1. Add a new page. Make the page title the name you want to appear under the grid image.
2. Add a featured image.
3. Scroll down to the *Page Links To* box. Click the **A custom URL** option and paste in the URL of the site you want to link to.

*Tip: This page does not need any other content; it will never be seen by the visitor.*

4. **Publish** the page and use its ID for your grid.